

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 11, 2025

Approved 4-8-25

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Swarat, Valdez, Wood  
Absent: Milligan

**I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.

**II. URGENT BUSINESS**

- The Executive Committee went into Executive Session.

**III. ANNOUNCEMENTS**

- No announcements.

**IV. APPROVAL OF MINUTES**

- 4.1 EC Minutes 2-25-25 (draft) - *forthcoming*
- 4.2 EC Minutes 3-4-25 (draft) - *forthcoming*

**V. CHAIR'S REPORT**

- I spent time this morning going through the UPS tracker seeing where things are. If your committee has pending UPS documents, get on them about completing them.

**VI. STAFF REPORT**

- We are going through the list of suggested names to serve as the Senate nominee on the Faculty Personnel Committee and the Faculty Research Committee, we have gone through half the list of names and so far, no one has accepted to serve on these general committees. The Senate nominees are to be approved at the March 20<sup>th</sup> AS meeting.

**VII. COMMITTEE LIAISON REPORTS**

- 7.1 ASI Board [Jarvis], T, 3-4-25, 1:15 – 3:45 PM, TSU Legislative Chambers
  - Heard presentations from CBE dean, VP Admin & Finance—updates on some safety improvements in eastside parking structure (paint, yield markings), update on after hours permits for students in buildings, lack of UPD doing ICE enforcement.
- 7.2 International Education Committee [Gradilla], W, 3-5-25, 11:00 AM - 12:00 PM, PLS-299
  - John Hickock noted that the final vote on the edits to UPS 320.102 was unanimous in favor, and it is in progress for approval.
  - We did a quick review of February's Minutes; there were no corrections or additions.
  - FIRST AGENDA ITEM: VIEW & COMMENT ON IEE BYLAWS
    - They did a real-time read-through of IEE's draft Bylaws. These are not official UPS documents; the IEC updates them. Rather, these bylaws are an operational document clarifying the role and duties of IEE for international exchanges and Study Abroad. They spent the hour reading through the bylaws and then offered 11 comments (questions, clarification suggestions, typos, etc.) John will type these 11 comments up and email them to the committee first, then share them with IEE

- 7.3 Faculty Affairs Committee [Jarvis], F, 3-7-25, 10:00 AM - 12:00 PM, MH-141
- FAC met. Quorum reached.
  - UPS 210.000. Should be ready to send to us. Core issue of whether CBA allows for a 'chair replacement' is still contentious; admin voices in the room seem to disagree on this. Some drama at meeting over participation of non-committee members, and general conduct of meeting
- 7.4 Planning, Resource & Budget Committee [Jarvis], F, 3-7-25, 1:00 - 2:30 PM, PLS-299
- Heard presentations from Admin & Finance, and beginning of presentation from Academic Affairs.
- 7.5 General Education Committee [Childers], F, 3-7-25, 2:00 - 4:00 PM, Zoom
- Overview of Council of Chairs presentation on interdisciplinary minors. Overall positive reception but questions regarding resources and advising were raised.
  - Chair is working on a joint meeting with Writing Committee later in the semester on impact of AI.
  - GE course proposal reviews
    - HIST 314 - Approved for 3U/C.3. Concerns about sufficient coverage of diverse perspectives for Overlay Z, objectives c and e. More detail will be requested from the instructor.
    - WGST 340 - Approved for 3U/C.3 and Overlay Z
    - KORE 380 - Approved for 3U/C.3
    - MATH 380 - Approved for 2U/B.5
    - PHIL 322 - Concerns about sufficient explanation of course assignments on syllabus, feedback required for GE writing requirement, and sufficient coverage of objective b. More detail will be requested from the instructor.
    - PUBH 358 - Approved for 5U/B.5
- 7.6 Library Committee [Kleinjans for Milligan], M, 3-10-25, 11:00 AM – 12:00 PM, PLS-299
- Quorum reached; noteworthy: a student was present and engaged.
  - Lots of announcements by the chair, including:
    - a "Mindful Rigor: Activities to enhance life" exhibition at the Atrium Galleries in the library
    - Upcoming library survival skill workshops (for grad students)
    - a tutorial video on how to use One Search: [https://fullerton.libwizard.com/f/pollak\\_onesearch](https://fullerton.libwizard.com/f/pollak_onesearch)
    - Asking especially student groups to submit their materials to the archives for preservation (CSUF history)
  - Brief discussion about the proposal by the Committee on Committees to abolish the committee. Concerns were expressed that this committee is basically the only venue to discuss issues and distribute information of concern to the library. I asked whether some of this could be done in other venues, and the chair, Megan Graewingholt told me that they have repeatedly tried, for example, to present at the Council of Chairs but were told that the agenda was full. I pointed out that the AS has a difficult time filling all of the committees with a representative from all colleges.
  - Tour of the archives with Lisa Mix, Director of University Archives and Special Collections
- 7.7 Extension and International Programs Committee [Gradilla], M, 3-10-25, 3:00 - 4:00 PM, CP 950-925
- Revision of UPS 450.500 Policy for Non-Academic Credit/CEU Certificate Programs Implementation and Awarding of the Continuing Education Unit (Sean, JR, Karen). This discussion was postponed to the next meeting.
  - CEU course proposal from a faculty member (Dr. Alison Dover) from the Department of Secondary Education in the College of Education for the agenda/review at next week's meeting: SEDU 7312 Institute on Transformative Teaching (3:20 pm). The committee approved COE's request.
  - The committee discussed their possible sunseting according to the first reading of the bylaws. Some members do not want this committee to go away. Karen McKinley advocated for an advisory committee to help focus on some core initiatives.

## 7.8 Faculty Research Policy Committee [Kanel], T, 3-11-25, 9:00 - 10:00 AM, MH-141

- FRPC met with quorum present.
- Most of the time was spent discussing whether to send the UPS on workload to the senate for debate or to send a resolution as urgent business. Committee decided to edit a resolution by Monday at 5pm and then submit to Kristi to offer to Executive Committee for its Tuesday 3/18 meeting so that the resolution could be brought to senate floor as urgent business. Sending the UPS on workload was tabled for now. The resolution will provide reasons for the committee to focus on this issue with focus on letting those with financial interests to understand the issue that faculty are not being compensated for research despite being evaluated, promoted and retained with research as a factor.
- Next meeting will discuss UPS 650.000 Intramural Research Grants. At this point there does seem to be a bias toward Sr. grants over Jr. grants, 75% vs. 25%. If the definition of junior could be increased from 8 years to 10-12 years that bias would go away.

## VIII. UNFINISHED BUSINESS

### 8.1 New UPS 210.006 - Search Committees for Administrative Personnel

- (Jarvis) The draft has been sent to the President and Provost for their input.

## IX. NEW BUSINESS

### 9.1 Revisions to UPS 100.600 - Establishments of University Departments

- The Executive Committee had an extensive discussion on this document and agreed to send the document back to UCC with instructions to look at UPS 100.250 to clean up the department language.

### 9.2 Revisions to UPS 100.601 - Name Changes of Academic Units and Academic Programs

- (Swarat) Line 92: add wording "Name changes must be approved by WSCUC and applicable discipline accrediting bodies".
- (Kanel) Line 95: reword to read "Name changes must be communicated to the Chancellor's Office by the appropriate AVP office.
- This document will be added to the next AS agenda as a consent calendar item.

### 9.3 UPS 320.020 - University Writing Requirements - (Discussion item)

### 9.4 Strategic Plan UPS Pain Point Survey - (Discussion item)

### 9.5 CSU Generative AI Committee Report - (Discussion item)

### 9.6 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)

### 9.7 Peer Review Panel - Range Elevation Appeal Process - (Discussion item)

### 9.8 UPS 420.105 - Right of Non-Compliance, Risk Activities - (Discussion item)

Q: (Kleinjans) Should we just talk to John Beisner about this document?

- Chair Jarvis will send this to John Beisner.

### 9.9 Voting List Part-time Constituency - (Discussion item)

### 9.10 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)

### 9.11 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

## X. MEMBER ITEMS

## XI. ADJOURNMENT

- M/S/P (Valdez/Jarvis) Meeting adjourned at 12:50 pm.